



STATE OF FLORIDA  
**LEE COUNTY PROPERTY APPRAISER**  
 MATTHEW H. CALDWELL



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**NOTICE OF CHANGE IN TANGIBLE ACCOUNT STATUS  
 DISPOSITION OF TANGIBLE PERSONAL PROPERTY**

Please complete this form if the status of your business or rental property has changed (e.g. name changed, ceased operations, closed, moved, or sold). Submit completed form in person, email to [tpp@leepa.org](mailto:tpp@leepa.org), fax to (239) 533-6289, or by US Mail. For questions regarding this form, send an email to [tpp@leepa.org](mailto:tpp@leepa.org), or call (239) 533-6140.

Please enter the Tangible Personal Property Account number: \_\_\_\_\_

**If this business or rental is still in operation and you need to report a change, please complete this section.**

(Check applicable changes):  Business Name  Corporation name  Physical location  Mailing Address

Enter the new business/corporation name(s): \_\_\_\_\_

Enter the new business mailing address: \_\_\_\_\_

Enter the new business site address: \_\_\_\_\_

**If this business or rental ceased operations and/or closed, please complete this section.**

Enter the date the business closed: \_\_\_\_\_

Please provide a brief disposition of the tangible assets (e.g. retained for personal use, sold, scrapped, junked, etc.):  
 \_\_\_\_\_

**If this business or rental was sold or liquidated, please complete this section.**

Was the business sold or liquidated? (check one):  Sold  Liquidated Enter the date: \_\_\_\_\_

Purchaser's Name: \_\_\_\_\_

Purchaser's Mailing Address: \_\_\_\_\_

Purchaser's Phone No. or Email Address: \_\_\_\_\_

Were **ALL** of the tangible assets sold or transferred to the purchaser?  Yes  No If yes, please enter the purchase price of the tangible assets: \$\_\_\_\_\_ (Please include a copy of the sales agreement with this form).

**Please sign and date the form below:**

Owner/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

Daytime Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**Please Note:** You may still be required to file a Tangible Personal Property Tax Return. For your convenience, the Tangible Tax Return form (DR-405) and filing information is available on our website at [www.leepa.org](http://www.leepa.org)