



STATE OF FLORIDA
LEE COUNTY PROPERTY APPRAISER
 KENNETH M. WILKINSON, C.F.A.



Mailing Address:
 P.O. Box 1546
 Fort Myers, Florida 33902-1546

Physical Address:
 2480 Thompson Street
 Fort Myers, Florida 33901-3074

Telephone: (239) 533-6100 -- (866) 673-2868 (From anywhere in continental US/Canada/Florida except 239 area code)
Facsimile: (239) 533-6160 -- **Website:** www.leepa.org

FOR REFERENCE ONLY -- DO NOT FILE WITH YOUR PETITION

Dear Petitioner:

In response to your recent request, we are enclosing a petition form to the Value Adjustment Board, (Form DR-486).

Please note that the assessed value of your property was based on the prior year's market, cost and income information and that the date of assessment is January 1st of each year.

The enclosed petition form should be completed **in its ENTIRETY**, including the **parcel identification or STRAP number signed and accompanied by the appropriate filing fee to be paid to the "Lee County Clerk of Courts" and sent to the following office:**

<p>MAILING ADDRESS: Attention: Minutes Department Clerk of the Circuit Court P.O. Box 2469 Fort Myers, FL 33902</p>	<p>PHYSICAL ADDRESS: Attention: Minutes Department Clerk of the Circuit Court 2115 Second Street Fort Myers, FL 33901</p>
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Except for contiguous undeveloped parcels, a separate petition must be filed for each parcel being petitioned. Please contact the Minutes Office (239-533-2328) if you need additional information about the filing fee required for your petition.

Respectfully,

Kenneth M. Wilkinson, C.F.A.
 Lee County Property Appraiser



Dear Taxpayer

We are aware you have filed a petition with the Value Adjustment Board. However, the Lee County Tax Collector's office recommends you pay your tax bill by November 30 to ensure you get the 4% discount.

If you are notified the Board has lowered the assessed value and you have overpaid, contact our office and request an Application for Refund of Ad Valorem Taxes. The Application must be completed and returned to our office before the refund can be processed. If the Board does not lower the assessed value and you pay your tax bill after November 30, your discount will depend on the postmark date of your payment.

This letter is provided for your information; you do not need to file a copy with your petition. As always, we are ready to assist you whenever possible.

Sincerely,

A handwritten signature in cursive script that reads "Larry D. Hart".

Larry Hart
Tax Collector



PETITION TO THE VALUE ADJUSTMENT BOARD
TRANSFER OF HOMESTEAD ASSESSMENT DIFFERENCE
REQUEST FOR HEARING

DR-486PORT
R. 12/09

Rule 12D-16.002
Florida Administrative Code

This petition does not authorize the consideration or adjustment of the just, assessed, or taxable value of the previous homestead. You have the right to an informal conference with the property appraiser. This conference is not required and does not change your filing due date.

COMPLETED BY CLERK OF THE VALUE ADJUSTMENT BOARD

Table with 4 columns: Petition #, County, Tax Year, Date received

COMPLETED BY THE PETITIONER

PART 1. Taxpayer Information

Table with 2 columns: Taxpayer, Agent; Mailing address for notices, Email, Phone, Fax

The standard way to receive information is by US mail. If possible, I prefer to receive information by: [] Email [] Fax

[] I will not attend the hearing but would like my evidence considered. You must submit duplicate copies of your evidence to the value adjustment board clerk.

Table with 3 columns: Parcel ID, Physical address, County; and 2 sub-columns: PREVIOUS HOMESTEAD, NEW HOMESTEAD

PART 2. Reason for Petition Check all that apply.

- [] I was denied the transfer of the assessment difference from my previous homestead to my new homestead.
[] I disagree with the assessment difference calculated by the property appraiser for transfer to my new homestead.
[] I filed late with the property appraiser for the transfer of my homestead assessment difference.
[] My previous homestead is in a different county. I am appealing action of the property appraiser in that county.

You have the right to exchange evidence with the property appraiser. To initiate the exchange, you must submit your evidence directly to the property appraiser at least 15 days before the hearing and request the property appraiser's evidence.

PART 3. Certification

Under penalties of perjury, I declare that I am the owner of the property described in this petition or the authorized agent of the owner for purposes of filing this petition and for purposes of becoming agent for service of process under s.194.011(3)(g), F.S., and that I have read this petition and the facts stated in it are true.

Table for signature and name information: Signature, taxpayer; Print Name; Date; Signature, agent; Professional license number or FBN

[] I am filing this petition after the petition deadline. I have attached a statement of the reasons I filed late and any documents that support my statement.

Your petition will not be complete until you pay the filing fee. When the VAB has reviewed and accepted it, they will assign a number, send you a confirmation, and give a copy to the property appraiser.