





STATE OF FLORIDA  
**LEE COUNTY PROPERTY APPRAISER**  
KENNETH M. WILKINSON, C.F.A.



MEMBER  
International Association  
of Assessing Officers

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## **INCOME QUESTIONNAIRE INSTRUCTIONS**

**Note: All information that you submit in response to this questionnaire will be held in strict confidence, as mandated by Florida Statute 195.027.**

It is my responsibility as your Lee County Property Appraiser to annually determine the market value of all property in our county. In order to achieve the greatest possible accuracy in the valuation of Single Tenant Warehouse properties, this office each year conducts an income and expense survey. This survey information will be analyzed for the identification of market conditions in year 2009, and most importantly your specific property conditions and financial operation.

All supported information generated by this survey will be used to develop typical appraisal parameters and valuation models for Single Tenant Warehouse's in Lee County.

If you fail to respond to this survey, the Lee County Property Appraiser will be required to assess your property utilizing strictly market parameters, as we would not have your specific financials when preparing valuation models and finalizing the Tax Roll. **Failure to submit the requested income data by April 30<sup>th</sup>, 2010 will preclude the Lee County Property Appraiser from considering the income data for the current tax year.**

If you would like assistance in completing the *income questionnaire*, you may contact *DOUG STEINER* at (239) 533-6237 or e-mail [SteinerD@Leepa.org](mailto:SteinerD@Leepa.org) of the Commercial Department.

## **TANGIBLE PERSONAL PROP (TPP) INSTRUCTIONS**

### **TANGIBLE PERSONAL PROPERTY Return dr-405**

Office Warehouse owners must file a DR-405 return by 4/1/10 for TPP assets. These include but are not limited to signage, office furniture & equipment, tools, gates, cameras, maintenance equipment, etc as required by 193.114, Florida Statutes. A DR-405 will be mailed to you. If you do not receive this form by January 15, 2010, if you have any questions, or if you need assistance, please contact:

**DEBORAH A. MAIER (239) 533-6142, or e-mail [MaierD@Leepa.org](mailto:MaierD@Leepa.org)**

Thank you in advance for your anticipated cooperation.

Respectfully requested,

Kenneth M. Wilkinson, C.F.A.  
Lee County Property Appraiser